**LECTERN PC**

Press "LECTERN PC"

Typically, your login is the first initial of your first name, followed by your full last name. Passwords are the client’s responsibility and must be reset by Media if forgotten.

Optional: insert USB drive into one of four available USB slots. Remove drive after logging off.

Optional: insert CD/DVD-ROM into drive, located below keyboard tray. Eject disc when finished.

This projection system supports extended and mirrored desktop. Right-click on the Windows desktop to toggle between modes.

For best results, we recommend VLC for playback of CDs and DVDs.

Log off account when finished.

**DVD / VCR**

Press "DVD/VCR"

Insert disc (Region 1/All, retail, NTSC) or tape (VHS, NTSC only) into DVD/VCR.

Recordable discs may be played in the podium computer disc drive.

Check DVD/VCR deck for current playback mode. Press “DVD/VCR” or “DVD” or “VIDEO” to change playback mode.

Use LECTERN-mounted controls, as shown, to control DVD/VCR unit.

**MEDIA SUPPORT**

Media intercom phone (on PODIUM or nearby wall): lift receiver to call, hang up when finished.

Or, call Media Equipment, via mobile, at 805-893-3549.

We are located at 1160 Kerr Hall.

Please note:

To conserve projector lamp life, remove keys when finished.